



# Craft Vendor Application

## 49<sup>th</sup> Annual

# WORKING FINGERS CRAFT SHOW

Charles Mack Citizen Center  
215 North Main Street Mooresville, NC 28115

\*Location of event not where applications are received

**Saturday, November 8th, 2025, 10 a.m. - 4 p.m. Free Admission**

Show Contact: Leslie Detiveaux | Email: [Ldetiveaux@moorevillenc.gov](mailto:Ldetiveaux@moorevillenc.gov)-704-230-0522

### Application Information:

Application Deadline: **August 22nd, 2025.**

**Do not send payment with application.** (You will be notified of acceptance by 9/20 and will be provided with information regarding booth size, placement and payment instructions).

Mooresville's Working Fingers Craft Show is a juried show. The Selection Committee will review applicants and choose vendors that best fit the event criteria.

All applicants must re-apply as a new vendor each year. Returning applicants are NOT guaranteed space.

Late applications may be considered if space is available.

### Booth Information:

**Please Note:** Double Booths are limited due to space and are subject to additional criteria. Please be sure to carefully review the added requirements. No artisans will be granted more than one Double Booth.

#### **Front or Back Room:**

Single: \$70.00                      One (1)-8 ft table, 2 chairs. 8 by 10 floor area (8 ft from wall or back drop).

Double: \$140.00                      Two (2)-8ft tables, 4 chairs. 8 by 20 floor area (8 ft from wall or back drop).

#### **Lower Lobby:**

Single: \$70.00                      One (1)-8 ft table, 2 chairs. 8 by 10 floor area (8 ft from wall or back drop).

Double: \$140.00                      Two (2)-8ft tables, 4 chairs. 8 by 20 floor area (8 ft from wall or back drop).

#### **Side or Back Hall:**

Single \$55.00                      One (1)-6ft table, 2 chairs. 6 by 10 floor space (6 ft from wall or back drop).  
Double \$110.00                      (Double booth may be requested).

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## Set-up:

- Vendors may set up Friday, November 7<sup>th</sup>, 2025, from 2-7 p.m. and/or Saturday, November 8<sup>th</sup>, 2025, beginning at 8 a.m. **No exceptions allowed.**
- Vendors must be completely set-up and ready by **9:30 a.m.** day of event.
- A limited number of CMCC carts will be available to assist vendors with loading/unloading. Please return all carts to the lower lobby when complete.
- Please keep your vehicle always parked in vendor parking areas except during unloading and loading to allow parking space for patrons.

## Breakdown:

- Do not dismantle or start packing any items or displays until **4 p.m.** when the show officially ends. At that time, please pack all your materials. You are welcome to pull your vehicle into the CMCC loading zone at that time.
- A limited number of CMCC carts will be available to assist vendors with loading/unloading. Please return all carts to lower lobby when complete.

## Facility/Booth:

The Charles Mack Citizen Center reserves the right to move and/or adjust booth placement in order create a cohesive and successful event for both vendors and attendees.

Booth areas will be clearly marked; vendors are required to remain inside the designated area.

Please ask for assistance if your table needs to be moved. Do not slide tables across the floor.

The facility is secured at night. We cannot be responsible for losses or damages arising from cause or action during set-up or during show hours. Bring tarps or sheets to cover your work once set-up is complete.

Parking is free. After unloading, please move all vehicles to the designated parking areas across Moore Avenue and/or on North Church Street. **Vendor parking is not allowed behind the Charles Mack Citizen Center or on North Main Street at any time.**

All booths must be packed up, area cleaned and vendors out of the building by **5:30 p.m.** Please plan accordingly.

Extra **6 ft** tables are available at **\$15 each**. Only the requested number of tables will be provided. No requests for additional tables and/or chairs will be honored on set-up day or the day of the show. Tables must be covered to the floor and participants must provide their own linen

Prior location and booth size from previous years of participation are not guaranteed.

Each exhibitor is responsible for reporting his/her own taxes.

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## **Display:**

Only the work of an individual artist, craftsman or photographer will be accepted in this juried show. All forms of media are allowed. No shops, stores, galleries, etc. will be admitted or advertised. All items displayed must be the work of the registered exhibitor. There is no commission.

Your skill, design and originality must show in your work. The Experience & Engagement team reserves the right to reject any applicant, to move any exhibit or to cause any unacceptable work to be removed from any exhibit.

Do not put nails, tacks, tape, Velcro, Command Hooks, etc. in walls or on floors. All displays must be freestanding and must have protective coverings underneath to prevent floor/carpet damage.

## **Application:**

***Please specify on application if you need electricity***, which is limited. Bring your own UL Approved extension cord. Extension cords will not be allowed across walkways or over the top of any booth, and they may not be taped or otherwise fastened to the floors or walls. Electricity is limited and not guaranteed, even if requested.

**Two** photos, 4" by 6" must accompany each application. Applications without photos will not be juried. **If emailing application, photos should be sent as an attachment, not in the body of the email.**

## **Refunds:**

Refunds will be given provided the cancellation notice is given one month prior to the show **and** if another vendor on the waiting list is available to take the spot being cancelled.

# Craft Vendor Application

## **Selection Criteria:**

Working Fingers Craft Show is juried due to limited space and high demand. We typically receive over 300 applications.

We accept all applications and then examine them by category to determine which vendors and products best represent our idea of what the Working Fingers Craft Show is meant to be.

No item will be approved if it is not handmade by the person selling it.

## **Selection Criteria:**

### 1. Handmade Craftsmanship

- Original Work: All items must be handmade by the artisan. No commercially manufactured or mass-produced items are allowed
- Quality of Craftsmanship: Demonstrated high level of skill and attention to detail in the creation of the work

### 2. Originality and Creativity

- Uniqueness: The work should be original, showcasing the artisan's creativity and innovation
- Artistic Vision: The work should reflect the artisan's personal style and vision

### 4. Diversity of Craft Mediums

- Variety: A balanced representation of different types of crafts, such as ceramics, textiles, woodwork, jewelry, glass, metalwork, and mixed media
- Balance: Ensuring no single medium is overrepresented to maintain diversity and interest

### 5. Presentation and Display

- Booth Presentation: Quality of booth setup and display, including organization, aesthetics, and overall presentation
- Professionalism: Professionalism in application materials, such as clear and high-quality photographs and detailed descriptions of the work

### 6. Artisan Background and Experience

- Experience Level: Consideration of the artisan's experience, including previous participation in juried shows and exhibitions
- Artisan Description: Evaluation of the artisan's description to understand their inspiration, process, and journey

### 7. Local and Regional Artisans

- Local Preference: Preference given to artisans from Mooresville and the surrounding regions to support local talent
- Community Connection: Artisans whose work reflects or connects with the Mooresville community and its culture

### 9. Marketability and Audience Appeal

- Target Audience: Potential for the work to appeal to the show's target audience
- Price Range: Reasonable pricing that reflects the quality and effort involved, making it accessible to buyers

### 10. Adherence to Show Guidelines

- Compliance: Adherence to all application guidelines, submission requirements, and deadlines
- Fit with Show Theme: Ensuring the work aligns with the overall theme and purpose of the Working Fingers Craft Show

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**Due to limited space, double booths will be subjected to additional criteria, and artisans are limited to one double booth. If requesting a double booth please review additional criteria.**

## **Double Booth Criteria:**

1. Product Demand & Uniqueness
  - Artisan offers products that are in high demand
  - Products are unique or hard to find
2. Past Participation & Reliability
  - Artisan was punctual, professional and easy to work with
3. Audience Draw & Volume
  - Artisan brings a strong social media following
4. Booth Presentation & Branding
  - Professional and visually appealing booth set up, please include photos of booth
  - Cohesive branding and overall aesthetic

These criteria will help maintain the high standards and diverse representation of handmade crafts at the Town of Mooresville's 49th Annual Working Fingers Craft Show, providing a platform for showcasing exceptional talent and creativity.

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# 49<sup>th</sup> Annual WORKING FINGERS CRAFT SHOW

Saturday, November 8th, 2025 10 a.m. - 4 p.m.

*Must be filled out completely.*

Business Name: \_\_\_\_\_

Contact Name: First \_\_\_\_\_ Last \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Alternate Phone Number: \_\_\_\_\_

Email Address: (please print clearly) \_\_\_\_\_

Did you participate in the 2024 Working Fingers Craft Show? No: \_\_\_\_ Yes: \_\_\_\_ Booth# \_\_\_\_\_

List type of craft: \_\_\_\_\_

Please send two photos of your work as an **attachment**, applications without photos will not be accepted.

### **Please Review Selection Criteria on pages 4 and 5.**

Briefly describe how your items are made: \_\_\_\_\_

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# Craft Vendor Application

**Preferred booth location:** Lower Lobby, Front Room, Back Room Back or Side Hall

**1<sup>st</sup> choice:** \_\_\_\_\_ **2<sup>nd</sup> choice:** \_\_\_\_\_

Check desired booth size:

**Single**\_\_\_\_\_ **Double**\_\_\_\_\_ **Do you require electricity?** \_\_\_\_\_

**Additional 6 ft tables are available for \$10 each. How many additional 6 ft tables are needed?** \_\_\_\_\_

*Extra tables cannot be used to extend your booth space and must remain within designated area.*

**Sign and mail to:**

**Mooreville Experience & Engagement**  
**c/o WFCS | PO Box 1455 | Mooreville, NC 28115**

**\*Applications should NOT be dropped off or mailed to the Charles Mack Citizen Center.**

**Please email to Leslie Detiveaux, [Ldetiveaux@moorevillenc.gov](mailto:Ldetiveaux@moorevillenc.gov)**

**In person drop-off: One Mooreville Center, 750 W. Iredell, Mooreville, NC 28115**

***\*All applications dropped elsewhere will NOT be considered. \****

I have read, understood and I agree to abide by the rules of the Working Fingers Craft Show as furnished by this application. I agree that I will not be a party to any action, suit or claim against the Town of Mooreville or the Experience & Engagement Department.

**Printed Name:** \_\_\_\_\_

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_